



**CORNISH PILOT GIG ASSOCIATION**  
**Charitable Incorporated Organisation**  
**Charity No 1166613**  
**Annual General Meeting**  
**Via Zoom**



**Sunday 17<sup>th</sup> January 2021 @ 1400**

Welcome and house rules for zoom meeting – all muted, hand raised when wishing to speak.

1. **Apologies** – Newquay, Port Isaac
2. **Acceptance of last year's minutes** – previously circulated.

- Proposed – Dart (Tara Horwood)
- Seconded – Caradon (Natasha Ingleby)

**ACCEPTED**

3. **Chairperson's Report** – Shane Sullivan - Trustee Overview

Welcome all – Where do we start! Ancient Chinese proverb - may you live in interesting times we are certainly doing that.

Hope all are well, everybody will have been affected by this pandemic in one way or another. Condolences to all who have lost family members, friends or club members.

Well done to all who have followed the rules and advice in these difficult times. Things will eventually get better, however this will not a light switch moment, take things small and slow on our return to rowing and eventually racing – Pete Fisher will provide more info. **Past year:**

- Energy 2 build continues.
- 3<sup>rd</sup> Club in a Box Gig almost ready to go
- Meetings with other Fixed Seat Rowing organisations, BR, Sport England, Cornwall Council, LEP, IOS Champs, Sponsors and many stake holders and strategic partners.
- All part of the work done on strategic plan.

#### **Looking forward**

CPGA now 82 clubs across 12 Counties, 6 new clubs applying to join, approx. 8000 rowers sitting in Gigs, now more clubs based outside on Cornwall.

Time to put our sport on a more professional basis with a Strategic Plan for the future to ensure it is robust enough to allow for future growth and sustainability, nationally and internationally. The CPGA now bigger than some other Sport NGB's, and realistically cannot continue in current format with volunteers. These proposed changes will also affect governance and it's great to see more volunteers step forward to become Trustees, this will help freshen things up and also continue to spread the engagement along with the growth of Pilot Gig Rowing.

Unfortunately, our relationship with BR going nowhere, no formal relationship, time to look for recognition for the Sport and a pathway for our Elite athletes.

It's time to think bigger and this is covered in item 11

#### **Chairman's Cup**

Well done to Gig Rower team for the virtual indoor championship and to the Cornish Barbarians Gig Rowers Committee and everybody involved. 2020 / 21 - Festive virtual marathon £13k for charity (Man Down Cornwall) and still going on top of previous years efforts.

The Chairman's Cup is this year presented to the Cornish Barbarians.

4. **Treasurer's Report** – membership to remain at £200 per club.

**Treasurers report 1<sup>st</sup> May 2019 – 30<sup>th</sup> April 2020** – Claire Tripp

Opening balance of **£70,595.12**

Closing balance of **£67,434.97**

The financial year closed with **£3160.15** expenditure over income.

Total **Income was £87,746** – significantly increased on the previous year and inflated by grants and sponsorship income which we will break down.

**Income breakdown**

**Grants** = over £40,000

- Over £20,000 of this was from HLF and other funders for the heritage project Pulling Together The Past
- Also, the grant from Cornwall Council towards the business strategy work.

**Sponsorship**= £25,000

- Most of this was St Austell Brewery, playing catch up on the previous year.
- Also, contributions from PSP insurance.

**Membership fees** over = £17,000

**Other income** is fairly self-explanatory.

- **Measuring fees** is the income from the licenses that boat builder pay for the gig plans for each build.
- **Club in a Box** is the contribution clubs make towards the loan of the GRP gig package that the CPGA offers clubs wishing to build their capacity.
- **DBS** is the income for the DBS service that the CPGA facilitates.
- **Adverts** is the income derived from selling advertising space on the Gigrower website.

Total **Expenditure was £90,906** – again a significant increase on the previous year and inflated by the delivery and conclusion of the Pulling Together The Past heritage project – constituting £50,000 of this expenditure (from a total project budget £82,000 – a breakdown of the total project budget can be found in the end of project evaluation, also attached)

**Wages** = £7827 – wages were reduced due to the departure of the project manager in the last third of the project. Rather than seek to recruit at this late stage, HLF endorsed the reallocation of the project manager salary into a number of consultancy budgets.

**Rent, Insurance, Sundry, Legal, Measurers** are all fairly similar or less than the previous year.

**Accountancy** – increased due to the PAYE billing as a result of having an employee for the period prior to and including this financial year.

**Consultancy** = **54,465**

- So, this is where we see the reallocation of the heritage project salary spent on the heritage project. £45,000 of this grant funded initiative paid for project management, digitisation, filming, film production, IT support, evaluation, archive development and exhibition outcomes.
- Additional consultancy costs were incurred commissioning the business strategy work (which we saw under income a moment ago, with the support from Cornwall Council) and we will hear more about later in the AGM.
- The Energy 2 project also incurred some consultancy outgoings to support the skilled elements of the build with expertise from the gig building sector.

**Travel** = **£7506**

- Again, this is inflated by the heritage project travel budgets – with a considerable amount of volunteer travel expenses covered.
- The costs also include boat hire for drone and streaming coverage at multiple championships.

- Also, the trustee travel expenses which included representing the CPGA at IOSWPGC meetings, British Rowing in London and the inaugural fixed seat conference for Britain and Ireland in Glasgow. - this also incurred the **accommodation costs £528.22** at the bottom of the list.

**Equipment = £5351**

- £3000 of this was heritage project spend, including the signage that many of you have now displayed in and around your communities.
- Some club in a box spend
- also medals for the National County Championships

Other areas e.g. **venue, DBS**, similar or less than last year

– note that **cash** items – travel, refreshments etc generally relate to the numerous heritage project volunteers who were travelling to the events to work on the archive or attending exhibition events for the initiative.

Notes on the coming year **21-22** – the effect of the Covid pandemic has been felt by the CPGA.

As you can imagine income is significantly down and expenditure is also greatly decreased – although the financial year end is not until the end of April.

**Income summary**

- Having secured some grant funding from Cornwall Heritage Trust and the IOS Steamship to extend the project to address the Ralph Bird Collection we were compelled to close the office and postpone the project. It is hoped that this will begin again in the spring.
- The CPGA did secure Sport England grant to contribute towards core costs during the initial lockdown
- The CPGA also secured match funding from the CIOS Local Enterprise Partnership
- St Austell Brewery headline sponsorship of the CPGA ran out in April 2020 and we currently do not have a confirmed sponsor for 2021-22
- There is also a sponsorship opportunity for the CIAB 3 – boat.

**Expenditure summary:**

- The third Club in a Box package to support club development initiatives.
- Also, Energy 2 costs for materials
- Also, the business strategy work.

Vote taken – **ACCEPTED**

**5. Standard Officers Report – Tich Preston**

New Gig orders / builds have slowed during 2020.

Measuring ceased for a while until restrictions were eased & 2 new builds were given the go ahead by a 'virtual' measure using several Digital photos.

**New builds** completed since the last AGM as follows;

- 214 'Dew of the Sea'-Private buyer-Andrew Nancarrow.
- 215 'Torrent'-Boscastle-Peter Williams
- 216 'Goose'-Porlock Weir-Andrew Nancarrow.
- Patrick Bird finished a build to take to the Scillies 2020, Due to Covid this gig has not been officially measured & given a number.

During 2020 Master Gig Builder, Dave Currah, retired due to health reasons.

We wish Dave all the best for the future & all you clubs that have a Currah boat are the lucky ones.

**Current builds** are as follows;

- Falmouth Marine School-for Epicgigability (new club).
- Peter Martin (with the Grandson Dillon & his mate Patrick from the USA) For Sale.
- The build Dave Currah was on when he retired (for Caradon) is now with Peter Williams for completion.
- Patrick Bird-Building 'on spec'?
- Peter Williams-Helford.

Finally, we have a vacancy for a 3rd member in the Standards team, ideally a bit younger than the present team members.

So anyone under 65 may apply. But seriously, if anyone is interested put your head above the parapet, you do not need a history of boat building, but you need to be keen, it is handy to have someone to step in if either Maurice or myself cannot make it.

6. **In accordance with clause 13 (1) the Constitution dated 18 April 2016**, <sup>2/5<sup>th</sup></sup> of the current trustees are proposing to retire as trustees of The Cornish Pilot Gig Association (RCN: 1166613). The trustees who are proposing to retire are: Anne Curnow Care and Peter Fisher. The continuing trustees will be: Norma Edwards, Robert (Tich) Preston and (Michael) Shane Sullivan.
7. **In accordance with clause 13 (3) the trustees propose** that the following are re-appointed as trustees: Anne Curnow Care and Peter Fisher. Vote taken, **both re-appointed as Trustees**.
8. **The following are appointed as new trustees:** Peter Chalkley, Richard James and Ryan Watts. The proposed number of trustees means that there will be eight (8) trustees appointed (the minimum number required under clause 12 (1) is five (5) and there is no maximum number). Trustees are to be appointed by a simple decision of the members at the AGM to be held on 17<sup>th</sup> January 2021. A simple resolution appointing the new trustees will be voted upon. Vote taken, **all three appointed as new Trustees**.
9. **Clubs applying for membership to the CPGA – who have satisfied the membership policy of the CPGA**

Club	Proposer	Seconder
<b>Affiliate Membership</b>		
Affinity Rowing Club (Ouse Valley)	Lewes Pilot Gig Club	Sustainability plan
EpicGigability Pilot Gig Club	Flushing & Mylor Pilot Gig Club	Falmouth Gig Club
Thames Barbarians Pilot Gig Club	London Cornish Pilot Gig Club	Rowhedge Coastal Rowing Club
<b>Full Membership</b>		
Mengeham Rythe	RN Portsmouth Gig Club	Langstone Gig Club
RAF St Mawgan	Newquay Rowing Club	Padstow Gig Club
RMA Gig Club	RM Tamar Gig Club	Cattewater Gig Club

All above clubs were voted on and all were **ACCEPTED** as member clubs of the CPGA, as per the table above.

Ratification to full membership for:

- ECA (Eastney) – now owners of Cockleshell, formerly Essa - **ACCEPTED**

10. Resignation of Clubs
  - a. Los Angeles, USA
  - b. RAF Brize Norton
11. **Introducing the new CPGA Business Plan** – introduction of to the item by Shane Sullivan

The member clubs are the CPGA and we have been very mindful in all our discussions and consultations, focus groups, surveys to ensure the sport is run and shaped as such. We are also mindful to try to take a balanced view that covers the wider picture to ensure the sport is sustainable and run on a more professional basis. In doing so this will enable us to attract more funding to deliver the planned activities.

This plan has been several years in formation and is based on consultations across the associations clubs as well as Cornwall Council, the LEP and other strategic bodies who have provided funds to enable us to deliver the plan.

The adoption of this plan will require constitutional changes at a future EGM, Kevin will talk us through the reasons for this.

The Covid situation has also thrown up previously unthought of challenges which we have all had to meet and adapt to. These types of events can sometimes provide opportunities for change and restructuring which is why the Trustees think this is the right time for this initiative and ask for the clubs support to move forward together in what is possibly the biggest step the CPGA will make.

**Please see all information attached with this set of Minutes.**

12. Date of Annual General Meeting 2022 – Sunday 16<sup>th</sup> January, venue TBC